

PTA Executive Board Meeting Minutes
Monday, December 7th, 2015

In attendance: Debra Olson, President; Holly Searl, Principal; Tena Howell, At-Large Member, Upper Grades; Camila Viegas-Lee, At-Large Member, Lower Grades; Secretary, Kate Gardner

The meeting was called to order by President Debra Olson at 8:50 a.m.

Principal's Update, Holly Searl

- Announced the upcoming events:
 - 3rd Grade Caroling Night on Tuesday, December 15th in collaboration with Pansarri.
 - Learning Celebration: Family Math Night will be held at Ross on Thursday, January 21st.
 - Ross Family Ice Skating Event at the Washington Harbor on Wednesday, January 27th, from 5:00 p.m. – 9:00 p.m. with proceeds to benefit Ross.
- Auction updates
 - Discussion ensued regarding class project assistance. Mr. Shaner will assist with assembly and Principal Searl will reach out to Fillmore regarding project assistance.
 - Auction co-chairs are still needed, as well as a team for procurement before January 31st.
- Requested in-kind donation documentation for a donor.
 - Kate to provide in-kind and financial donation receipts via e-mail by the end of January, 2016.

President, Debra Olson

- PTA Dues/Activity Fee format
 - Reported that as the separate format confuses people we will plan to combine them into one single student support fee next year.
- Web Initiative update
 - As it is more and more apparent that the current site is difficult to work with, Shanti Sale is crafting a 3 question survey to send out to come up with requirements on user goals and site features.
- Foundation
 - Reported that she has a meeting scheduled to discuss setting up a foundation for Ross funds and will follow up on this during the January EB meeting.
- Bookkeeper
 - Reported that we are looking for someone to assist with accounting.
- Tree Update
 - With 50-75 trees remaining, the logistics of extending the sale for next weekend followed, including discussion of sponsoring Christmas tree package donations to

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families in need. A suggestion was made to sell trees earlier next year, possibly Thanksgiving weekend.

- Field Trips
 - Conveyed that she was able to obtain 28 discounted metro tickets for half the price for upcoming field trips.

Upcoming Events

- 8th Annual Ross Tree Sale Continued, Saturday, December 12th, 2015
- DCPS Expo Fair, Saturday, December 12th, 2015

Meeting Adjourned at 9:55 a.m.

Next EB meeting is at 8:45am on Friday, January 8th, 2016

MEETING MINUTES RESPECTFULLY SUBMITTED BY KATE GARDNER, SECRETARY