

## Ross LSAT December Meeting Minutes

Meeting Date/Time: Thursday, December 19 Start time: 7:47 end time 8:47

In Attendance: Principal Searl, Ms. Schneider, Dr. Klavans, Ms. Olson, Ms. Misra, Mr. Eickmeyer, Ms. Mulford, Mr. Adler, Ms. Juriga, Mr. Offerman, Ms. Gardner, Ms. Lee

Parent Observer: Ms. Spears

DCPS Observer: Ms. Mustian

Agenda Item	Notes	Next Steps
Meeting Minute Approval Process	<p>Ms. Olson shared the process of how meeting notes are approved. Secretary posts draft to LSAT and can be posted on the site as a draft. All edits are approved by the Chair and the Principal. <u>Ms. Misra noted that while it makes sense for the principal to review the notes to make sure that no DCPS rules are violated, the principal does not have the authority to decide what is in the notes as she is a non-voting member of the LSAT. Similarly, Ms. Misra noted edits to the notes should be approved by the LSAT Members and not just the chair.</u> A revised draft is sent out. Meeting notes are finalized at the next LSAT meeting. Approved draft is then posted to website.</p> <p><b>LSAT Guidelines Process added below to clarify Minutes Process:</b></p> <p><b><u>Taking and Approving Minutes</u></b></p> <ul style="list-style-type: none"> <li>• The secretary keeps minutes for each meeting.</li> <li>• Within 5 school days, the secretary distributes minutes to team members and the principal.</li> <li>• Within 5 school days of receiving the minutes from the secretary, the principal and team members must approve the minutes.</li> <li>• Within 5 school days of receiving the minutes from the secretary, team members may comment on the notes to improve accuracy.</li> <li>• Within 20 school days of the meeting, after approval by the LSAT members and principal, the notes will be posted on the school's website or otherwise be made available to the school community. Failure to</li> </ul>	

	<p>respond to a request to approve shall be taken as assumed consent.</p> <ul style="list-style-type: none"> <li>• Minutes may also be distributed via school newsletter or other means that the Local School Advisory Team deems fit.</li> <li>• Minutes must also be provided to the DCPS Office of Family and Public Engagement by emailing them to <a href="mailto:ofpe.info@dc.gov">ofpe.info@dc.gov</a>.</li> </ul>	
<p>Resetting LSAT Norms &amp; Purpose</p>	<p>Due to how the November meeting ended, Ms. Olson, as the LSAT Chair, wanted to take a moment and reset our purpose and scope of work.</p> <p>Ms. Mustian stated that the LSAT does not direct the principal's work and that the principal is not required to report to the LSAT -- they may recommend priorities but they are not a direction that the principal must act upon. Mr. Adler referred back to the recommendation made by the LSAT at its November meeting regarding diversity in hiring pointing out that it was advisory in nature and did not purport to direct or require the Principal to act.</p> <p>Ms. Mustian reminded the team that the data being requested and shared should be the most current. Ms. Olson added that sharing data is encouraged, however we want to ensure that like data sets are being compared. Mr. Adler noted that he had requested Principal Searl to share relevant data as relates to Ross ES ahead of the November LSAT meeting. Unfortunately, Principal Searl was unable to obtain data that she could be certain was fully current and up-to-date to share in time for the meeting. As a result, Mr. Adler had collated the most up to date public data that he could find and shared this with LSAT members. Although this was interesting data to review, it was not in fact up to date, which led to misleading consequences in the discussion. The LSAT is eager to see any additional data</p>	

	that DCPS staff may have so that this unintentional mistake does not re-occur.	
Diversity Discussion: Next Steps	Ms. Misra noted that we must recognize that race is often a difficult subject to discuss. She also noted that often we do not have time in LSAT meetings to fully discuss these issues, and, as with most LSAT topics (budget, strategies, accessibility) this was too important of an issue to rush through. She therefore suggested a separate meeting to continue the diversity discussion to which Andre Perry might be invited to speak as he is an expert on race and education. It was agreed that this could be a joint LSAT/PTA meeting.	Ms. Misra will reach out to Mr. Perry and work with Ms. Olson to find proposed dates.
Principal's Update (enrollment update, projections, DCPS Language ACCESS, DCPS calendar drafts	Principal Searl shared that our enrollment projection for next year is 184 students- 40 ELL, 17 SPED. ELL & SPED are an increase and will be a priority. Calendar drafts are available for feedback for the next three years. Last Monday in August is always the 1 <sup>st</sup> day of school.  DCPS is prioritizing language access for linguistically diverse families. How can we become more proactive and accountable to our many EL families? Several LSAT members suggested that we may want to consider reaching out to parents to take on the difficult task of interpreting but that this would not be official.	Recruit parents to help translate school community building documents such as Bingo Night. DCPS will be responsible for translating official DCPS documents. Top Languages: Spanish, French, Chinese, Amharic

January Meeting topics: Attic Renovation & Arts Programming